

The Board of Catholic Education of St. Joseph Parish

May 11, 2011

Meeting called to order by Nikki Everett @ 7:35 pm, prayer by Nikki Everett

Members Present: Nikki Everett, Dale Losey, Diane Rinehard, Randy Verst, Fr. Lange, Fr. Reinersman, Melissa Holzmacher, Tom Jordan, Kate Beck, Vicki Klocke, and Lori Cook.

Members Excused: Steven Fischer, Sharon Emerine, Donna Hicks, and Sandy Hatch

Approval of Minutes: Dale Losey made a motion to accept the minutes. Randy Verst seconded the motion.

Pastor's Report:

- The CHRP group of men is a very giving group. They are ready to organize next year's CHRP.
- Our parish has exceeded the DPA goal.
- Seminarian, Andrew Young, will be joining St. Joseph this summer.

Administrator's Report:

- Accreditation went very well. The site team was very complimentary of our school. They thought all of our audiences represented the school very well. Teachers wanted more inservice for special needs. Students' main concerns were more tacos and black socks. I'm very proud of everyone for all their hard work creating the binder and meeting with the team. The site team will send in a final report to the Kentucky Non-Public Schools Commission. We should hear about our accreditation status over the summer or the beginning of next school year.
- First Communion Retreat is May 13th. First Communion is Saturday, May 14th at 11:00 a.m.
- May Crowning is at 7:00 p.m. on Monday, May 16th.
- The 8th grade talent show is Wednesday, May 18th at 1:45.
- The kindergarten teachers will be giving the first grade readiness test on Wednesday, May 18th and Thursday, May 19th.
- The 8th grade class trip is Friday, May 20th. The 6th grade will be going to Kings Island on the 20th.
- St. Joseph School will participate in Art in the Park at the City Building on Saturday, May 21st from 12:00 – 4:00. Art work will be displayed and the 8th grade singers will reprise some of their songs from Without Strings.
- Market Day pick-up is Monday, May 23rd.
- Kindergarten Celebration is Tuesday, May 24th at 10:15 a.m.
- Graduation is Wednesday, May 25th at 7:00 p.m.
- Thursday, May 26th is the Used Uniform Sale in Memorial Hall from 6:00 – 8:00.
- The last day of school is Wednesday, June 1st. We will have an all school Mass and Olympic Day on this day. Buses will run.

- Report Cards and test scores will be mailed on June 8th.
- Father Reinersman congratulated Mrs. Holzmacher for the tremendous amount of work she did for the on-site accreditation.

Faculty Report:

- Sandy Hatch's full report can be found on the school website.

Religious Education:

- **PSR:**
 - no report
- **RCIA:**
 - We welcomed six new members over the Easter Vigil.
 - Fellowship Sunday on May 15th will be hosted by the newest members.
 - Two people have committed to RCIA for next year.
- **Adult Faith Formation:**
 - Annual summary of goals given to Nikki.

Marketing:

- The committee will be meeting on May 12th with the goal of organizing the school brochure.
- Tom suggested "St. Joe's in the News" link be added to the new website (when it is up and running).

Finance:

- The finance committee would like the board members recommendations as to how to collect outstanding tuition.
- Father Reinersman suggested that the board members review board policies each year on a regular basis.
- Nikki distributed the "fees" section of the board policy for review and minor changes.
- Father Reinersman suggested the following be added to the tuition policy:

"Graduating eighth graders will not receive a graduation certificate until all financial obligations have been satisfied." Lori Cook made a motion to accept this addition, Randy Verst seconded the motion. All members were in favor. This addition becomes effective as of May 11, 2011.

- The finance committee would like the board to readdress the teacher salary forgiveness. Mrs. Holzmacher noted that no policy has been set on this subject.
- The PTO treasurer would like access to the board minutes and agenda. It was noted that the approved minutes are on the website under "Board of Education". The incoming secretary will post the monthly agenda as well. The agenda will be ready on the day of the meetings.

Special Events:

- Randy said this committee accomplished their goals for the year.
- The Teacher Appreciation Breakfast will be held on the last day of school.
- The board will have a gift for the PSR teachers for their service this year.

Parish Council:

- There will be a census in the fall.
- The committee is looking at ways to improve SCRIPS so as to get more revenue.

Old Business:

- We have two people who have expressed an interest in serving on the board. There will not be an election since we will have enough people to serve.
- It was agreed upon that Mrs. Holzmacher will follow the same “New Parent Orientation” as last year. The orientation went well last year.

New Business:

- The board assessment review was distributed for members. Nikki has a summary of the assessment.
- The Executive Committee elections were held. The 2011- 2012 elected officers are as follows: President - Tom Jordan, Vice-President - Dale Losey; and Secretary - Donna Hicks.

Communications:

- Father Reinersman and members thanked Nikki Everett, Lori Cook and Randy Verst on their three years of service to the Board of Education.

Motion to Adjourn: Tom Jordan made a motion to adjourn the meeting, seconded by Kate Beck.

Closing Prayer: Fr. Reinersman

Adjourned: 9:20

Next Board meeting is June 8th at 7:30 pm in the rectory meeting room. Prayer by Tom Jordan.

Minutes recorded and prepared by Diane Rinehard