

Minutes
ST. JOSEPH PARISH COUNCIL MEETING
TUESDAY, 04/24/18

RECTORY MEETING ROOM – 7:30 PM

7:30 PM – OPENING PRAYER

Dear St. Joseph, head of the most perfect household, foster father of Jesus and guardian of His mother Mary, we ask that through your powerful intercession with God, that you assist us with our decision-making process. Enlighten our minds as faithful disciples of Jesus, to be open to new ideas and to respectfully and patiently work with one another. Teach us to do what is right in the eyes of God, and give us clear vision and firmness of decision to represent all members of our parish community. Amen.

ATTENDANCE

P=Present and A=Absent

	P	A		P	A		P	A
Pastor			Board of Ed President					
Fr. Gerry Reinersman	X		Hollie Lusby					
Parochial Vicar			Council Members			Council Members		
			Gina Dierig (3) – President & Public Relations	X		Steve Gooderson (1)- Vice President	X	
			Anton Striegel (3) – Secretary & Social Action – Out Reach	X		Brian Stegman (1) – Planning Development & Maintenance	X	
Deacon			Julie Piscitello (2) – Board of Ed	X		Michael Enzweiler (1) – Liturgy & Worship	X	
Tim Schabell			Ron Reckner (1) – Finance	X				
Principal			CJ Peters (1) -Youth & Family	X				
Mrs. Susan Greis		X						
Business Manager								
Lee Kessen	X							

GUESTS:

APPROVAL OF LAST MEETING MINUTES

Moved by: **Stegman** Seconded by: **Enzweiler** Approved: **Y**

CORRESPONDENCE- None

PASTOR’S REPORT - Fr. Reinersman

(see details below)

PRINCIPAL’S REPORT – Mrs. Susan Greis

(see details below)

RELIGIOUS EDUCATION REPORT - (Vickie Klocke/Steve Fischer)

BUSINESS MANAGER’S REPORT - Lee Kessen

(see details below)

BOARD OF EDUCATION REPORT - Julie Piscitello – ...

NEW BUSINESS:

COUNCIL COMMITTEE REPORTS

FINANCE REPORT – (Ron Reckner)

The Finance Committee assists the pastor and Parish Council in planning, providing, and supervising the parish financial resources for the current and future needs by utilizing solid and effective financial planning.

See Finance Report below ...

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PLANNING, DEVELOPMENT & MAINTENANCE REPORT (Brian Stegman)

The Maintenance, Planning & Development Committee assists the pastor in developing, planning, and communicating the long term strategic plans of the parish to meet the present and future needs of its parishioners while effectively utilizing its resources to enhance and maintain the parish plant and facilities.

**** See Planning & Development Report Below ****

PUBLIC RELATIONS & COMMUNICATIONS REPORT (Gina Derig)

The Public Relations & Communications Committee promotes and develops the Parish Family Concept through the celebration of special events and activities that offer opportunities for spiritual growth, and keeps the parish informed utilizing available technology (website & emails).

SOCIAL ACTION & OUTREACH REPORT (Anton Striegel)

April 2018 No report

The Social Action and Outreach committee fosters a climate of openness and inclusion among the members of our parish (especially those that do not have children or extended families within the parish), reaches out to those in material and spiritual need, and increases awareness of the available support services.

STEWARDSHIP REPORT (Part of Finance)

The Stewardship Committee organizes the Time, Talent, and Treasures of our parish and appropriates them accordingly.

LITURGY & WORSHIP REPORT (Michael Enzweiler)

The Liturgy & Worship Committee enhances and encourages full participation in a prayerful liturgical experience for the assembly while fostering the ongoing conversion and spirit of evangelization in the parish.

YOUTH & FAMILY REPORT (C.J. Peters)

The Youth & Family Committee welcomes families (particularly those with young children) to participate in fellowship opportunities they provide.

CLOSING PRAYER

Lord Jesus, we, as council members, pray for the grace and strength from your Holy Spirit to help us complete the work needed for our parish. Help us to be patient and helpful to each other as we work together with our parish organizations and school to meet the challenges that face us. Never let us forget that what we have in common far outweighs any differences we might have. Guide our efforts so that we might accomplish much in your name for the good of all. Help us to place love and service to God before all else and to show true Christian love to one another. Amen.

ADJOURNMENT: Moved by: **Steve Gooderson** Seconded by: **CJ Peters**

NEXT MEETING: Regular meeting: Tuesday **May 22, 2018**

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Attachments

Saint Joseph Parish Pastoral Council
Pastor's report April 24, 2018

EASTER

Thank you to Vicki Kloke (RCIA and Easter Vigil), Connie Ruprich (choirs and music), Laura Levermann (sacristy and environment), Dave Wegert (altar servers), Lectors, Ushers, Ministers of Holy Communion and many others for the wonderful celebration of the Triduum and Easter. Also thank you to the Catholic Order of Foresters for preparing the Seder Meal on Holy Thursday.

Christ Renews His Parish / Cursillo

There is a movement to re-start CRHP in St. Joseph. Steven Fischer is investigating the possibilities. The Women's Cursillo Retreat was fantastic. Twenty four women made the retreat and sixteen women formed the team.

Business manager

We have hired Tim Dunn as our new parish business manager. Current plans are for Tim to come on board on May 1 to work with Lee Kessen for the month. Lee will be "on call" for the month of June and officially retire on June 30. We are planning an open house for Thursday, May 31 and a Sunday coffee and doughnuts to acknowledge Lee's tremendous work over the last 25 years.

Budget planning

As it stands now, the budget for 2018 – 2019 is in deficit. We need more students and a larger Sunday collection. I believe some people are contributing to the DPAA in lieu of the Sunday collection. This restricts the donation to the elevator project, which is our DPAA rebate designation.

DPAA

So far \$47,105 (42%) in gifts and pledges have been made toward our \$112,200 2018 DPAA goal. Rebates from 2017 DPAA are at \$61,541, as of April 13. We are expecting a small rebate in May.

Elevator project

We are about to contract with SHP Design Services to provide design and engineering services for the elevator. They will also provide a precise cost estimate. The Parish Planning, Development and Maintenance Committee is guiding this project.

Memorial Hall renovations

The Planning Development and Maintenance Committee is overseeing the ceiling replacement in Memorial Hall, which is slated to happen this June.

Upcoming event

April 29	Serra Club Servers Award ceremony
May 3	Diocesan Teachers recognition luncheon
May 12	First Communion
May 14	Marian Devotions May Crowning
May 18	Eighth grade class trip
May 19	Ordination to Priesthood for Dcn. Benton Clift and Dcn. Joe Shelton
May 24	Eighth grade graduation
May 31	Last day of school
	Open House for Lee Kessen Memorial Hall 4 – 7pm

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**** Need April 2018 Updates for below areas:**

BUSINESS MANAGER'S REPORT – Mr. Lee Kessen Parish Council Feb. 27, 2018

- Continuing to work on refining the budget. Received some of the information needed from the diocese. Still may be a while before we hear about health care increase. Was instructed to use 8% increase for the coming year.
- Parish printer/copier was replaced. We have some of the similar functions as the old printer but did not include the Fiery software. To add the software would have increased the cost by around 50%
- Video for DPAA will be shared this weekend.
- Father and planning development to send communications to architects.
- In the process of organizing files and job duties to turn over to my replacement

Planning & Development - Brian Stegman & Steve Gooderson

Booster locker room renovations

- Project includes. New wood lockers, new benches, removing showers, painting, new toilet and sink
- Dave Combs to submit list of items and cost estimates. Booster to cover all expenses.

Rectory basement modifications and budget

- Tom Rawe to finalize budget numbers. Rough Estimated to complete is under 13k
- Bert's Plumbing was low bid and included new ADA toilet. Total \$3,313.59 for lower level and \$3,356.76 for 2nd floor laundry (price could be less depending on man hours)
- Brake Interiors agreed to discount ceiling cost if Memorial Hall work can be completed at same time. Original quote is \$1,235.00
- STP to complete framing, drywall, flooring, cabinets and electric.
- Father request the interior door be relocated to accommodate refrigerator

Memorial Hall Summer Upgrades

- Reviewed Brake Interior quote of 35,528.00. Includes replacing all ceiling grid
- Stephen Federle to check on the two sample tiles NRC rating.
- Brake to revise quote after scope of work is defined at next meeting
- Proposed start date is May 30th with completion on or before June 27th
- Stephen and Jim will review lighting retrofit options

Elevator Project

- Father received approval to hire an Architect. Stephen to revise request for proposal letter next week.
- Hopefully we will have proposals to review at the March 22nd meeting

School Entrance Modifications

Jim Pelgen is requesting proposals to install a door, camera and electric lock in the vestibule connecting the office to the vestibule. The door will be located between the two sets of glass doors. This will increase security by having visitors enter the office only after visual confirmation by video and release of electric lock.

Church Cross LED Lighting

- Quote received from FDL Electric Supply for \$4,060.00. Forward to Lee for approval.