

The Board of Catholic Education of St. Joseph Parish Minutes

Wednesday May 11 2016 @ 7:30 Meeting Room

Meeting

Opening Prayer

Members present: Fr Reinersman, Melissa Holzmacher, Jill Stratman, Todd Benke, Michael E. Ruprich, Sherry Conner, Angie Smith, Hollie Lusby, Brian Callahan, Robert Bowling, Tim Smith, Derrick Redder

Members Excused: Vicki Klocke, Steven Fischer

Approval of Minutes: Robert Bowling made a motion to accept the minutes from the April meeting. Sherry Conner seconded the motion.

Pastor's Report:

- **Neighborhood masses** Parishioners will be invited to arrange a time for neighbors to gather for a mass in their neighborhoods again this summer. There is a letter in the bulletin this Sunday.
- **DPAA update** Our 2015 rebate total is \$29,236 from pledges paid over our goal of \$121,100. As of May 9, pledges for 2016 DPAA have met the goal of \$118,300.
- We expect this year's rebate will meet or exceed the 2015 rebate. We have created an "Elevator Fund" to build an elevator on the southeast corner of the church. This will give no-step access from the lower parking lot to the church and the lower level. Persons with difficulty walking will then be able to participate in parish life more easily than currently.
- **2016 – 2017 Tuition rates** (*read May 3, 2016 letter*)
- The St. Joseph Parish Catholic Education Endowment has been formalized in a document and signed by Bishop Foy and myself. This ensures the funds from the trusts established by Mr. Wil Neltner will be used only as he intended.
- **FORMED.org** We will renew the subscription to www.FORMED.org We will also have to renew our encouragement for parishioners to make use of this terrific resource.
- **Parish Mission:** I still plan to build a team of people to plan and implement our parish mission with Deacon Keith Strohm, September 24 – 28.

Letter that went home May 3rd to all Parents:

May 3, 2016

Dear St. Joseph School Parents and Guardians,

One of the primary missions of St Joseph Parish is to help families form and educate their children in the Catholic faith. This is why the parish makes a major commitment to the operation of our school. For example, approximately thirty percent of the parish Sunday collection is used to subsidize school operations and other parish resources are gladly used on behalf of our school.

In addition, an endowment has been established by the remarkable gratitude and generosity of Mr. Wilfred Neltner, a member of St. Joseph Parish and a graduate of St. Joseph School. The St. Joseph Parish Catholic Education Endowment allows us to provide tuition assistance to qualifying families, keep tuition increases below allowable limits and continue adding to the endowment. Mr. Neltner passed away in December of 2015. Please remember him in your prayers.

This year, Diocesan policy allows for a 4% tuition increase. We will hold our increase to 2.5% over 2015 – 2016 rates.

Tuition rates for 2016 - 2017 will be:

<u>Pre-school</u>	3 year old	4 year old
	\$1,110	\$1,375
<u>Kindergarten</u>	Half day	Full day
	\$1,550	\$3,095
<u>1st – 8th grades</u>	In Parish	Out of Parish
One child	\$4,775	\$6,000
Two children	\$7,640	\$8,870
Three or more children	\$9,310	\$10,540

Thank you for the commitment you are making to share the Catholic faith with your children. We consider it a sacred trust to help you form your children in the gospel life. Let us pray that our combined efforts will bless them, your families and the parish family as well.

Mrs. Melissa Holzmacher

Rev. Gerald L. Reinersman

Principal

Pastor

Administrator Report

- First Communion practice will be Thursday, May 12 at 7:00 pm in church. The First Communion Retreat will be Friday, May 13th, and First Communion will be Saturday, May 14th at 11:00.
- The Kindergarten has had two Walk With Me Days, another is scheduled for Monday. Our 4 year old preschool will be going on a “field trip” to the kindergarten on Friday, May 13th. The purpose of these days is to invite the students/parents in and get them acquainted with the kindergarten so it won’t be so scary when they begin in August.
- Upcoming field trips include: 4th grade will be going to Dinsmore Homestead, 8th grade is going to the Cathedral and on their class trip to Louisville, and 6th grade will be going to Kings Island.
- May Crowning is Monday, May 16th at 7:00 pm.
- The 8th Grade Talent Show is Wednesday, May 18th at 2:00 in Memorial Hall.
- St. Joseph Band will perform a concert in Memorial Hall at 7:00 pm on Thursday, May 19th.
- Graduation is Monday, May 23rd at 7:00 pm in church.
- Kindergarten Celebration is Tuesday, May 24th at 10:00 in Memorial Hall.
- Wednesday, May 25th is the last day of school. We begin with an all school Mass. This is also Olympic Day.
- Report Cards will be mailed by June 6th.
- Concerning our three retirees, Jim Young, Peggy Eilerman, and Terri Shields: Job openings were posted on the Diocese of Covington website and Cincinnati website in early March. Resumes have been coming in. Sr. Dennise and I have been interviewing. We have hired Therese Blank to teach religion in grades 6, 7, and 8. We hired Katie Enzweiler to teach 4th grade. We are still interviewing for the science position.

Faculty Report

Jill gave report.

Religious Education:

PSR

Last Day is 5/15

RCIA

- We had our annual “Evangelization Weekend” this past weekend and open house Monday night. I had one person contact me before the weekend and I met with her. We had 4 people attend the information night who are all interested in joining the Church. I also have one person

who contacted me last summer and decided to wait. She has contacted me about returning this year. Right now I have 1 person actively started in RCIA and 6 inquirers interested in starting.

- We are wrapping up with the new members from this year's Easter Vigil. We have our sponsor appreciation pot-luck breakfast on Sun May 22 to wrap up our formal gatherings. We will continue to follow up with them throughout their first year as Catholics.

Adult Faith Formation

- Two men from our parish will be confirmed by the Bishop this Sunday at the cathedral on the feast of Pentecost.
- MOMNIPOTENT groups have completed their study. Both groups are considering whether to start the Familia program this fall or possibly another Catholic study program. Carol Enzweiler and I are working with them on this discernment. Both groups want to continue to meet as they have found the groups and the study to be beneficial.
- Please let me know when new members join the board who will be on the AFF Committee for next year so I can contact him / her over the summer about our next meeting.

Special Events:

- Teacher breakfast is Tuesday, May 17th
- Angie Smith and Sherry Conner was happy to pass along the special events box to Tim Smith. They wished him luck. There is a thumb drive and binder in the box that includes everything you need to know.
- Next Event will be Open House, August 14th.

Finance:

Expect the budget and tuition for 2016 – 2017 school year to be finalized in May.

Marketing:

No Report

Technology:

Technology group will be evaluating chrome book and warranty options for upcoming school year.

Parish Council:

Parish Council is looking for new members. Please have anyone interested complete a nomination form and turn the form into parish office.

Old Business:

- Revisions were made for the enrollment policy guidelines for the handbook based on discussions last meeting and were presented during this meeting. Additional suggestions were made by the facility and staff. Todd included the additional recommendations and sent out a final version electronically to all BOE members for final approval. It has been approved via email due to timing of getting the updated handbooks printed for Open House.
- Members voted to implement online registration for new members for the 2017 - 2018 school year. The new policy changes were updated to include online registration for new students as discussed.

New Business:

- Elections were held for the 2016 – 2017 school year. Todd Benke (President), Time Smith (Vice President), Hollie Lusby (Secretary)
- Please submit any nominations forms for BOE to the parish office by May 25th. There are two openings.

Communications:

No Report

Motion to Adjourn: Brian Callahan made a motion to adjourn the meeting. Michael E. Ruprich seconded the motion.

Closing Prayer

The next board meeting is tentative for Wednesday June 8th, 2016 at 7:30 PM. May be moved to July depending on vacation schedules.

Minutes recorded and prepared by Hollie Lusby